

OGF23/OGF-Europe/BEinGRID ACCOMMODATION FORM

On-line hotel reservation available at
<http://www.ogf.org/OGF23/lodging.php>

PERSONAL DETAILS	Personal details:			
	Last name:		First name:	
	Company / Institution:			
	Position:			
	Address:			
	Postcode:		City:	Country:
	Telephone:		Fax n°:	
	E-mail:			
ACCOMMODATION	Accommodation: All prices include breakfast and 7% VAT			
	Hotel	Double room single use	Double room	Distance to the conference venue
	Barceló Sants ****	139,10 €	155,15 €	Official hotel
	Arrival Date:		Departure Date:	
	N° of nights:		1 night of deposit is required	TOTAL €
	Special requirements:		Sharing with:	
PAYMENT OPTIONS	Payment options:			
	Rates per room and night, including breakfast and service charge. 7% taxes included. No hotel reservations will be processed and confirmed until receipt of the corresponding payment. Reservation requests received after May, 4th 2008 will be on availability basis.			
	<input type="checkbox"/> Bank Transfer to: VIAJES IBERIA CONGRESOS (OGF23)			
	BANCA MARCH C/. Tuset, 2 08006 Barcelona Account number: 0061 0164 17 0007410113 Swift code: BMARES 2M IBAN number: ES98-00610164170007410113			
	Concept: The name of the participant and " OGF23" Please send by fax the copy of the wire transfer together with the registration form (Fax: +34 935 101 0 09)			
	<input type="checkbox"/> Credit card			
<input type="checkbox"/> Visa <input type="checkbox"/> American Express <input type="checkbox"/> Eurocard/Mastercard <input type="checkbox"/> Diners Club Credit card number _____ Expiry date ____/____				
I authorize Viajes Iberia Congressos to charge my credit card account for the total amount of fees due as requested on this form.				
Name of Card Holder:		Name of Card Holder:		
Cancellation Policy				
- Any change of hotel reservations or cancellations must be addressed to Viajes Iberia Congressos in writing; not to the hotel. - For cancellations of accommodation received before May 4 th 2008, there will be a charge of 50€ as administrative expenses. - For cancellations of accommodation received after May 4 th 2008 or no shows no refunds will be made. - Reservation received after May 15th is subject to availability.				